

PERSONAL INFORMATION FOR DIRECTOR / SOLE TRADER / PARTNER

USE OF YOUR INFORMATION

In considering your application, we will search your record at credit reference agencies ("your records"). They will add to your records details of our search and your application and this will be seen by other organisations that make searches.

We will use a credit scoring or other automated decision making system when assessing your application.

We will also add to your records details of your agreement with us, the payments you make under it, any default or failure to keep to its terms and any change of address you fail to tell us about where a payment is overdue. It is important that you give us accurate information. We will check your details with fraud prevention agencies and if you give us false or inaccurate information and we suspect fraud, we will record this.

Your records will be shared with other organisations and used by us and them to:

- Help make decisions about credit and credit related services such as insurance for you and members of your household;
- Trace debtors, recover debt, prevent money laundering and fraud, and to manage our accounts

For these purposes, we or they may make further searches. Although these searches will be added to your records, they will not be shared with others.

We, the credit reference agencies and fraud prevention agencies will also use your records for statistical analyses about credit, insurance and fraud. We may also use information about you to carry out market research.

Fraud prevention agency records will also be shared with other organisations to help make decisions on motor, household, credit, life and other insurance proposals and insurance claims, for you and members of your household.

Please telephone us on 0845 582 0152 if you want to have details of those credit reference and fraud prevention agencies from whom we obtain and to whom we pass information about you. You have a legal right to these details. You have a right to receive a copy of the information we hold about you if you apply to us in writing. A fee will be payable.

| | | | |
|--|------------------------------|--------------|--------------------------------|
| Christian Names | | | |
| Surname | | | |
| Home Address <small>(If less than 3 years at this address please advise previous address)</small> | | | |
| | Postcode | | |
| Date of Birth | | | Time at Address Years |
| Property is | FREEHOLD / LEASHOLD / RENTED | | |
| Property Value | £ | Mortgage O/S | £ |

DECLARATION

I can confirm that the above is correct. I authorise you to carry out a "Credit Reference Agency" search on the above address(es) in support of this application. Furthermore, I authorise you to hold these details on both a computerised processing system and in a paper format.

Signature _____

Date _____

IDENTITY VERIFICATION

| | | | | |
|--|--------------------------|----------|--------------------------|-----------|
| Current Signed Passport | <input type="checkbox"/> | Obtained | <input type="checkbox"/> | Certified |
| Current UK Driving Licence or blue Disabled Drivers Pass | <input type="checkbox"/> | Obtained | <input type="checkbox"/> | Certified |
| Current FULL UK Driving Licence (old version) | <input type="checkbox"/> | Obtained | <input type="checkbox"/> | Certified |
| Inland Revenue Tax Notification | <input type="checkbox"/> | Obtained | <input type="checkbox"/> | Certified |
| EU Member State ID Card | <input type="checkbox"/> | Obtained | <input type="checkbox"/> | Certified |

A signed, dated and timed certified copy of the above document(s) **MUST** accompany this form. The wording for certification will be : **"I certify that the identity proofs are first copies from the original documents seen by me and I have checked the Customer's signature"**

ADDRESS VERIFICATION

| | | | | |
|---|--------------------------|----------|--------------------------|-----------|
| Bills – recent utility or council tax bill | <input type="checkbox"/> | Obtained | <input type="checkbox"/> | Certified |
| Statements – bank, building society, mortgage | <input type="checkbox"/> | Obtained | <input type="checkbox"/> | Certified |

A signed, dated and timed certified copy of the above document(s) **MUST** accompany this form. The wording for certification will be : **"I certify that the address proofs are first copies from the original documents seen by me"**

Signed by:
(person providing certification)

| | | |
|--|-----------|-----------|
| | Signature | Full Name |
| | | Date |